



SAMPLE YOUNG PERSONS RISK ASSESSMENT FOR A WORK EXPERIENCE PLACEMENT

The purpose of the Young Persons Risk Assessment is to make sure the health, safety and welfare of the student has been considered with respect to their age, experience, maturity and any factors mentioned in the Information about the student on their Approval and Consent Form which you will have received. This will also make sure you have complied with Regulation 19 of the Management of Health & Safety at Work Regulations 1999.

This "sample" Young Persons Risk Assessment is designed for you to use as a starting point for the "risk assessment" you will need to complete on the Approval and Consent Form for the student you are taking on Work Experience.

You can download this sample and **change it** to suit your own situation and the needs of the student. You will need to both:-

1. Tick the box of the "control measure" which are applicable to the job you are offering **and**
2. Add any further control measures that are not shown which apply to the job as this may **NOT** be a complete list of the significant risks and their control measures for your situation.

Occupational Sector	Education and Training
Job Title	Teaching Assistant/Learning Support Assistant
Main Tasks and duties	<p>Learning support/teaching assistants support teachers in schools. They help the teacher by:</p> <ul style="list-style-type: none"> • getting things ready for lessons • helping children complete their work • displaying art and craft work • organising and playing games with younger children. <p>In secondary schools, teaching assistants are more likely to work with individual or small groups of children who have special educational needs.</p> <p>Teaching assistants are employed to work school hours, term-time only, although they may sometimes have to attend at other times for training. Many work part time. They work on the school premises, in classrooms, dining areas and playgrounds. They sometimes accompany children on school trips.</p> <p>Teaching assistants should:</p> <ul style="list-style-type: none"> • enjoy being with or working with children • be interested in their development and learning • be able to build good relationships with children, their parents and carers, with teachers and other professionals.

Specific Hazard Identified	Current Control Measures	Additional controls for the young person to make sure the risk is adequately controlled	The following control measures will apply to this job (please tick)
Lone working with children	CRB checks on all employees and volunteers Accommodation suited to secure working environment Staff qualified as competent to work with children and young people	Under no circumstances should a young person on work experience be left alone with children.	Yes



Manual handling	Appropriate lifting and handling training Personal Protective Equipment	Young person to lift only objects that are within their acceptable capabilities. Instruction on correct lifting techniques to be provided. Under no circumstances should a young person on work experience lift a child during teacher support work.	Yes
Biological	Good occupational hygiene procedures are followed Personal Protective Equipment	Young person must be reminded of the importance of using gloves and hand washing when working with waste, soiled clothing or minor injuries. Young people on work experience would not be expected to carry out this work.	Yes
Hazardous substances and chemicals	Substances to be suitably stored Used under controlled conditions Restricted access Personal Protective Equipment	Young persons should not use these materials but when observing their use e.g. cleaning and sterilising fluids etc. personal protective equipment must be worn.	Yes
Exposure to the sun	Wear as much body cover as possible Use sun block cream Avoid dehydration Personal Protective Equipment	Young person to be reminded of dangers of exposure to sun Wear as much body cover as possible Use sun block cream Avoid dehydration Personal Protective Equipment	Yes
Dealing with aggressive/unhappy young people or parents	Ensure staff competent to deal with aggression, conflict and abuse Have clear and communicated policies on aggression, conflict and abuse	Young person will not be left alone with aggressive/unhappy young people or parents Young person removed from scene	Yes
Use of General Office/ IT equipment	Regular Inspection Portable appliances examined and tested Regular breaks Employer to maintain a clear and tidy workplace	Young person to be given instruction and explanation of equipment to be used Employer to assess competence of young person to carry out tasks	Yes
Psychological Capacity	Staff trained and competent at this type of work	Young person should be given forewarning that situations might arise that are stressful and or disturbing. Young person to be continually monitored and mentored appropriately.	Yes
Animals	Good occupational hygiene procedures are followed on visits to animal establishments e.g. school trips Personal Protective Equipment	Ensure young person is made aware of the dangers of each animal to themselves and the children in the group Prevent access to potentially aggressive animals Emphasise the dangers of animal contact such as zoonoses and the importance of hygiene procedures for themselves and the children in the group	Yes
Slips Trips and Falls	Employer to maintain a safe and tidy working environment. Highlight signage for any uneven walkways. Good house keeping and	Young person to maintain good house keeping. Full induction training on maintaining a safe and tidy work environment. Highlight any trailing cables.	Yes



	storage procedures. Trailing cables secured safely.	Highlight any uneven walkways (e.g. steps ramps).	
Please add anymore comments here, or amend any risk assessment			Yes

Young persons risk assessment completed by:- _____ Date:- _____