

Risk Management - Assessment Report

Work Area or Activity: Whole School
Risk Area: Management and Site Maintenance
Assessment Framework: Re-Opening Schools - COVID-19
Competent Person Nick Illsley
Assisted by: Julie Bingham
Groups Affected: All Staff Pupils Visitors
Notes:

This is a review of an assessment carried out on
18/05/2020
18/05/2020

Risk Rating:	Below 9 - Low Risk 9 to 14 - Medium Risk 15 or above - High Risk
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Assessed on:

To be Reviewed on:

What are the Hazards?	What is already being done?	Is this considered satisfactory?	Risk Findings
Premises not checked to ensure it is safe to re-open.	We have made sure that the school is safe and ready for the pupils to arrive.	Yes	Severity:4 Likelihood:2 Risk Rating:8
Lack of up-to-date information for Staff	Staff have been contacted and have been made aware of the risk assessments and operational decisions made to enable the pupils to return. Class sizes will be of no more that 15 and desks will be separated to allow a degree of distancing. Cleaning materials are within each classroom. Staggered arrival, break times a departures are in place.	Yes	Severity:3 Likelihood:1 Risk Rating:3
Lack of up-to-date information for students and parents/guardians	A letter is to be emailed to parents and posted on the school website. Weekly updates will take place via the school website. An information leaflet with arrival times and pick up times will be posted as well as the social distancing measures for parents when collecting pupils.	Yes	Severity:3 Likelihood:2 Risk Rating:6
Failure to maintain supervision levels if staffing levels drop.	If the staffing levels drop the number of pupils we cater for will reduce accordingly. There will be no class size above 15 pupils. Each will have their own class base. If infection or other illness occurs and we cannot staff a year group we will inform the Local Authority and close for that group until staff levels rise again.	Yes	Severity:4 Likelihood:2 Risk Rating:8

Staff who are identified as clinically vulnerable coming into contact with Coronavirus	We will not have vulnerable staff in site - they will need to socially isolate at home	Yes	Severity:4 Likelihood:1 Risk Rating:4
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Nick Illsley Signed Dated

Co-ordinator Signed Dated

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